

**Job Title:** Financial Analyst  
**Job Type:** Full Time  
**Reports To:** Director of Finance  
**Location:** Buffalo, NY

**General Purpose:**

TECTRAN presently has a team of talented individuals who manufacture, warehouse, and distribute parts for the Heavy-Duty Truck and Trailer Market. While the primary product line of the business is the manufacturing of air and electrical tractor-to-trailer connections lines, TECTRAN also supplies a wide-range of over 7,500 parts to this market.

The Financial Analyst is a critical member of the accounting and finance team. Reporting to the Director of Finance, this individual will be responsible for overseeing the company's financial reporting tools. TECTRAN is a multi-national operation, with production facilities in the United States, Canada, China, and Mexico. Understanding these markets, and the associated transactions that are generated, is of utmost importance to the success of the accounting team and the organization. Therefore, this role is responsible for aggregating the data generated from these sites in order to produce a variety of financial reports, including financial consolidations, cash flow analysis, budgeting and forecasting tools, inventory projections, and sales analysis, to name a few.

This individual must be able to work independently while prioritizing tasks to adhere to reporting deadlines. Attention to detail, quality of work, and follow-through on assignments are additional key skills needed to succeed in this position. Furthermore, a high degree of accuracy, strong analytical skills, excellent communication skills, and being results driven, proactive, and self-motivated are important attributes for this role.

**Essential Duties & Responsibilities:**

Due to the broad scope of responsibilities, numerous projects, and varying daily tasks, this position will be required to prioritize appropriately and exercise professional judgement.

- Analyze current and past financial data to provide forecasting support
- Evaluate and analyze capital expenditures, depreciation, proposals, investment opportunities, rate of return, profit plans, operating records, financial statements, etc.
- Organize data into accessible reports and perform various types of analysis using key metrics such as yearly growth, return on assets, and return on equity
- Participate in other financial functions, such as assessing, auditing, planning, budgeting, taxes, consolidation, cost control and project control
- Prepare daily, weekly, and monthly reports on a number of topics, including sales, inventory, cost of goods sold, and operating expenses
- Review all non-legal pertinent information about prospective deals
- Study the company's financial data to give advice for guiding business investments and overall financial strategy
- Other ad hoc projects or related tasks as assigned by the Director of Finance

**Education & Experience:**

The successful candidate will possess:

- Degree in accounting, finance, or related field
- MBA or master's degree preferred
- CPA, CMA certification preferred
- 3 – 5 years related experience required
- Experience with a multi-national company required
- Experience in a manufacturing industry preferred
- Full proficiency using MS Office products, especially use of macros and analytical tools
- Experience in ERP environment an asset, Epicor system knowledge preferred
- Willing to learn and adapt in a fast-paced environment

TECTRAN is an equal opportunity employer and is committed to fostering a diverse and inclusive work environment. We offer a competitive compensation package including a 401(k) match, health insurance, dental insurance, and life insurance coverage.